

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, JANUARY 7, 2019 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Organizational Meeting – The Honorable Steven A. Hathorn, Judge, presiding.
  - a. Oath of office for Mayor and councilmembers continuing to serve.
    - i. Mayor Jerry Roseberry
    - ii. Sarah Davis – Post 1
    - iii. George Holt – Post 2
    - iv. Michael Ready – Post 3
    - v. David Eady – Post 4
    - vi. Jim Windham – Post 5
    - vii. Jeff Wearing – Post 6
5. Motion to accept the Agenda for the January 7, 2019 Mayor and Council Regular Meeting.
6. CONSENT AGENDA
  - a. \* Motion to approve the Minutes of the Regular Meeting of December 3, 2018.
  - b. \* Motion to accept the Minutes of the DDA, October 24, 2018
  - c. \* Motion to accept the Minutes of the Trees, Parks and Recreation meeting from October 9, 2018.
  - d. \* Motion to accept the Minutes of the Planning Commission Meeting from July 18, 2018 and December 11, 2018.
7. Mayor’s Report – Appointment of special committees.
  - a. C. David Strickland, PC – City Attorney
  - b. Steven A. Hathorn – Municipal Judge
  - c. – Municipal Solicitor
  - d. Luran S. Willis – City Clerk/Treasurer
  - e. Dave Harvey – Chief of Police
  - f. Stacey Mullen - Election Superintendent
8. \* Mayor Pro-Tem for 2019 - We will need to appoint a new Mayor Pro-Tem for 2019. We have attached the list from the past 16 years.
9. Planning Commission Recommendations/Petitions.

10. Citizen Concerns.
11. \* **MEAG Power Purchase Agreement** – The city will need to purchase 1004 kW to meet our required reserve capacity for 2019. We recommend that Council designate Municipal Electric Authority of Georgia to acquire the necessary resources to meet the city’s reserve capacity needs. We have attached the contract with the City of Washington.
12. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.
13. \* **Change Order for Asbury Street Park** – During grading for the park, the contractor noticed ground water in the area where the pavilion will be located. The city engineer recommended that we correct the issue with fill rock and the creation of a drain to guide the water to the invert under Emory Street. We have attached the change order for this work.
14. \* **Change Order for Emory Street Sewer Project** – During construction of the sewer main, the contractor encountered rock at the intersection of Hamill Street and Emory Street. In order to lay the main through the rock, the contractor had to remove 92 cubic yards of rock in excess of what was originally planned. We have attached the change order for this work.
15. \* **Moore Street Sidewalk Civil Plans** – Council will review the civil plans to install a sidewalk along the south side of Moore Street from Longstreet Circle to Emory Street (Hwy 81).
16. **E. Clark Street Extension** – Council will discuss the project to redevelop the infrastructure along E. Clark Street.
17. Invoice Approval

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>City Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (December)	1,600.57
<b>Blue Cross Blue Shield</b>	Health Insurance (Jan 1 – Feb 1) Inv#1861	10831.92
<b>Georgia Municipal Association</b>	Employees Retirement Inv. 349294 December 2018	6,491.75
<b>Georgia Municipal Association</b>	Employees Retirement Inv. 350177 January 2019	6,491.75
<b>Georgia Municipal Association</b>	2019 Membership Dues Inv#: Dues 19	1,332.92
<b>Georgia Municipal Association</b>	Annual 2019 Telecommunications Management 19-19	1,251.04
<b>Latham Home Sanitation Co. Inc.</b>	Monthly curbside service for November	6,891.38
<b>Newton County BOC</b>	Water Purchase Cornish Creek for November Inv#2490	14,659.00
<b>Newton County Water &amp; Sewer</b>	Plant Operations & Maintenance 10/30/18 -11/29/18	5,788.84
<b>Newton County Water &amp; Sewer</b>	Plant Operations & Maintenance 11/29/18 - 12/28/18	5,788.84
<b>Sophicity</b>	Monthly IT Services December Inv#10620	1,804.60

<b>Sophicity</b>	Monthly IT Services January Inv#10739	1,858.60
<b>Southeastern Power Admin.</b>	SEPA Energy Cost Nov) Inv. B-19-0391	3,083.76
<b>PURCHASES/CONTRACT LABOR</b>		
<b>Card Services</b>	Mayor Summit, Mayor & City Manager Hotel, Chairs for Clerks office, Hotel fees for Scottie/Meterman Certification/batteries for traffic box, other misc.	1,617.89
<b>Consolidated Monthly Municipal Court</b>	Fees assessed for various State funds (Drug Abuse Treatment & Edu/County Jail fund/Peace Officer's Annuity/Local Crime Victims Assistance	1,257.48
<b>Electric Cities of Georgia (ECG)</b>	Meterman Certification Program Class 2 (Scottie Croy)	1,600.00
<b>M. Qader Baig &amp; Associates, LLC</b>	Legal Services for Municipal Court Solicitor Nov-Dec	4,000.00
<b>Newton County Sheriff's Office</b>	Prisoner Board and Processing Fee (27 days)	2,040.00
<b>Treadwell, Tamplin &amp; Co.</b>	Interim Billing for Audit Services	8,000.00
<b>APPROVED CONTRACTS</b>		
<b>HCS Services Inc.</b>	Asbury Street Park Change Order	11,767.75
<b>HCS Services Inc.</b>	Asbury Park/Mobilizing/bonding and project management//Construction entrance/exit//Silt Fence/Demolition//Clearing & Grubbing//Import fill dirt, other misc.	100,408.00
<b>JACO Contracting</b>	Repairs to Roof/porch/drainage etc. Yarborough House	37,800.00
<b>JACO Contracting</b>	Floor Repair/Termite repair on Yarborough House/Tear down garage and removal of slab, seed and straw.	13,000.00
<b>Sumner Meeker, LLC.</b>	Legal/Professional services for dispositions, emails, settlement etc. E. Clark St. property	2,019.69

18. Executive Session – Real Estate / Personnel.

19. Adjourn